



**WORLD ORGANIZATION OF MARTIAL ARTS ATHLETES  
W.O.M.A.A. INT'L HEADQUARTERS  
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### **REQUIREMENTS FOR HOSTING A WOMAA WORLD MARTIAL GAMES**

The following directives are WOMAA Int'l guidelines for hosting a WOMAA World Martial Games in any country. WOMAA Int'l Hdqtrs maintains control over all aspects of the games and the running of said games. WOMAA has standards set in place that must be adhered to, for awards, divisions, rings, rules, etc. In certain instances where a WOMAA country Director/President would like to host the games then the following guidelines will be met and adhered too.

- 1) WOMAA Int'l Hdqtrs, overseas all aspects of the games and must give approval on all ideas and running of the games. WOMAA Int'l Hdqtrs, must approve all expenses incurred for the World Martial Games.
- 2) WOMAA seeks the help of the country Director/President or Representative to secure the following:
  - A). to find a suitable facility/venue to host the WOMAA World Martial Games.
    - 1). Venue must be suitable to have 8 - 10 (6-8m) matted rings on the floor. Have sufficient room for spectators and vendors. Venue must be a reasonable distance from hotels. Suitably air conditioned for comfort.
    - 2). Facility must have ability to have food service (selling food to competitors/spectators, etc.) or arrange for someone to come in and sell food and drink.
  - B). To locate suitable hotel space at reasonable rates for visiting competitors.
  - C). To arrange for medical personnel to be on hand for the event, also possible vendors (supply sales, etc.) WOMAA has set rates for vendors.
  - D). To arrange for tatami(mats) for each ring at the competition. Preferably jigsaw puzzle type mats.
  - E). To arrange PA /sound system for announcements, and playing of CD's for competition, etc.
  - F). To arrange for a Riser type stage (if possible) approx. 13m long X 10 m wide. This stage will host the Black belt competition, opening ceremonies and more. (depending on cost?- WOMAA Hdqtrs has final say)
  - G). To arrange for affordable airport transfers (at competitors/teams own expense)
  - H). To arrange for suitable liability insurance required by facility to hold the games. Director should try to get this sponsored if possible. If not WOMAA Hdqtrs will pay insurance costs.
  - I). To arrange for volunteers to help with timekeeping/scorekeeping, runners, security, etc.
- 3) WOMAA Int'l Hdqtrs provides all Awards, including medals, Championship Belts, trophies, Championship Rings, tournament patches, etc. at it's own expense. WOMAA also contracts with a t-shirt co. for all t-shirt sales.
- 4) WOMAA Int'l Hdqtrs collects 100% of all competitor/team pre-registration and late registration fees, all spectator fees and any other fees associated with the WOMAA World Martial Games both before the games and at the door during the games.
- 5) WOMAA Int'l Hdqtrs, when possible, will provide the registration staff, all registration forms and any other paperwork necessary for the smooth running of the event, including forms/weapons division scorecards.
- 6) If a WOMAA country Director/President is hosting the World Martial Games, and some expenses are incurred by said director, then WOMAA Hdqtrs will pay a     % of all spectator fees to the WOMAA Director/President to help pay for said expenses.
- 7) WOMAA Hdqtrs, for all WOMAA World Martial Games, determines and has the final word, on the cost of competitor entry fees and all spectator fees.
- 8) WOMAA Directors will be responsible for sending out invitations to the different countries and also Will have the responsibility of checking on Visa application process for their country and helping to secure visas for visiting countries..

I acknowledge receipt of these directives and agree to same:

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Bruce C. Smith (WOMAA Int'l President)

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WOMAA Country Director / \_\_\_\_\_  
Title/Country

\_\_\_\_\_  
T. Rondo Van Clief (WOMAA V. President)